



CITY OF GERALD

BOARD MEETING MINUTES

June 15, 2023 at 6:30 PM



CALL TO ORDER

The City Board of Aldermen convened on June 15, 2023 at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Board President Angela Koepke.

Upon roll call, Board members present:

- Ward I Alderman Angela Koepke-Board President
- Ward II Alderman Corey Novotney
- Ward II Alderman Hayden Schoenfeld

Also, present:

- Terris Cates-City Engineer
- James Birmingham – Police Corporal
- Nick Grube –Public Works Director
- Phil Pilgram – City Inspector
- Shelley Smythe – City Clerk
- Chief, Jim Helton

Absent:

- Mayor Annette Heseman
- Ward I Alderman Rudy Via
- Dave Streubel – City Attorney

AGENDA APPROVAL

Alderman Schoenfeld motioned to amend the agenda adding to new business in regards to Auditing Services. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried. Alderman Novotney motioned to accept the agenda with the amendment. Alderman Schoenfeld seconded the motion. All Aldermen voted “aye”. Motion carried.

MINUTES

The minutes for the May 11, 2023 Regular Meeting and Executive Meeting, were tabled due to Alderman Koepke would abstain from them, no quorum to approve. The minutes for the June 05, 2023 Public Hearing & Special meeting were reviewed, Alderman Novotney made a motion to approve the minutes. Alderman Schoenfeld seconded the motion. All Aldermen voted “aye”. Motion carried.

BILLS

The May bills were reviewed. Alderman Schoenfeld motioned to accept the bills to be paid. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

PLANNING & ZONING

Linda Trest represented Planning & Zoning, stated that there was an election of officers. Planning and Zoning is doing research for two dwellings on one lot. Linda also stated that there was a lot of visitors that attended the meeting, which brought up pedestrian traffic going to the new Dollar General location.



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DEPARTMENT REPORTS

Phil Pilgram, City Inspector –

- Two new Foundations started
- Reviewed the Dollar General Plans
- Has been in contact with James Fortner in regards to Jack Flash

Terris Cates, City Engineer

- There have been survey crews out in regards to the annexation.
- **Street Paving Bids**-N.B. West was the only bid received. City Engineer is needing a motion to accept the bid and a motion for notice to proceed. Has all proper insurance/bonds required by City. Alderman Novotney made a motion to accept the bid received by N.B. West. Alderman Schoenfeld seconded the motion. All Alderman voted “aye” motion carried. Alderman Schoenfeld made a motion for Board President Koepke sign the contract and notice to proceed. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

Nick Grube, Public Works Director –

- N.B. West had a change order for concrete Alderman Schoenfeld made a motion to accept the change order from N.B. Wes. Alderman Novotney seconded the motion. All Aldermen voted “aye” motion carried.
- Needing to purchase culvert pipe for Dixie Road, received a price from Gerald Home Center. Alderman Novotney made a motion to allow Public Works Director Grube to purchase the culvert pipe and not to exceed \$1500.00. Alderman Schoenfeld seconded the motion. All Alderman voted “aye”. Motion carried.
- Mentioned the streets to have chip and sealed, list provided. Alderman Schoenfeld made a motion to accept the list of streets to be chip and sealed. Alderman Schoenfeld seconded motion. All alderman voted “aye” motion carried.

Jim Helton, Chief of Police-

- Presented for James Birmingham be promoted from Corporal to Sargent. He states he is doing a great job and feels he deserves this title. He stated there will not be a pay raise with the promotion at this time. Alderman Schoenfeld made a motion to give James Birmingham a promotion from Corporal to Sargent. Alderman Novotney seconded motion. All Aldermen voted “aye” motion carried.
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Dave Streubel, City Attorney – Absent

Shelley Smythe, City Clerk

- Presented the Board with a new flag design for the City of Gerald, that was designed by our Utility/Deputy City Clerk Shelby Koepke. Board is tabling due to Mayor Heseman and Alderman Via are not present and we feel they should also vote. New flag designed tabled to next meeting.



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- Discussed closing City Hall on Wednesday June 21 at 11:30 so City and Deputy City Clerk can attend a luncheon for our Quarterly Missouri City Clerk & Financial Association meeting. Board stated do not need motion, just post sign on door of closure
- The Refuge Church would like to ask the Board to donate Legion Park for Their annual Vacation Bible School on July 15th. This event is free. Alderman Schoenfeld made a motion to allow The Refuge Church to use the Legion Park for Vacation Bible School on July 15th for free. Alderman Novotney seconded the motion. All Aldermen voted “aye” motion carried.
- Fire Department Auxiliary would like to see if the board would donate Legion Park for an event on September 23, raising money to provide other assistance to the community. Alderman Novotney made a motion to donate the Legion Park to the Fire Department Auxiliary. Alderman Schoenfeld seconded the motion. All Aldermen voted “aye” motion carried.

OTHER BUSINESS

Aldermen/ Mayor Reports

Alderman Koepke –

- Proposed to going out for RFQ for City Attorney and City Engineer. The board has agreed that we should start going out for RFQ’s every three years for a City Attorney, City Engineer, Auditor and Broker. Alderman Schoenfeld made a motion to go out for RFQ for a City Attorney, City Engineer, Auditor and Broker, and follow every three years. Alderman Novotney seconded the motion. All voted “aye”. Motion carried.

Alderman Schoenfeld – N/A

Alderman Novotney –

- We have received the maintenance agreement with State Park Rock Island Trail. This has been adjusted to show that there will be no money out of the city in regards to the trail. The City will continue to maintain mowing the edge of the trail. Public Works Director has reviewed agreement as well. Alderman Schoenfeld made a motion to have the Mayor sign the agreement, as soon as she is able. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

Alderman Via – Absent

Mayor Heseman – Absent

NEW BUSINESS

Proposal for Auditor:

- Hood and Associate has sent a proposal to the City to do an audit for 2022, 2023 and 2024. Alderman Novotney made a motion to accept the Proposal from Hood and Associates to proceed with audit for years 2022, 2023 and 2024. Alderman Schoenfeld seconded the motion. All Alderman voted “aye”. Motion carried.

PUBLIC COMMENT



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- Cary Parker said he feels it is great we are going out for RFQ for Attorney and Engineer, but did praise our City Engineer, and hopes that he will continue as the City's Engineer.
- Cary Parker states he likes the crimson color for the flag.
- Cary Parker wanted to thank the Board for the trail. This is something that has been in the works for 8 years. Is happy to see it is moving forward. Gerald is the 1st mile of the Rock Island Trail.
- Cary Parker believes that once everyone understands the annexation, they will see that the City is not taking anyone's property. There just needs to be clarification.

NEXT REGULAR SCHEDULED MEETING

July 13, 2023 at 6:30 Regular meeting

ADJOURNMENT

With no further business to come before the Board, Alderman Novotney made a motion to adjourn the regular meeting. Alderman Schoenfeld seconded the motion. All Aldermen voted "aye". Motion carried. Meeting adjourned at 6:58 PM.

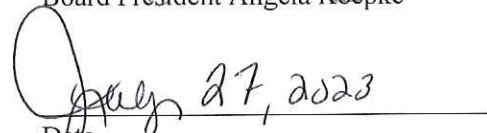
ATTEST:



City Clerk Shelley Smythe



Board President Angela Koepke



Date