



**CITY OF GERALD**  
**REGULAR BOARD MINUTES**  
**January 18, 2024 at 6:30 PM**



**CALL TO ORDER**

The City Board of Aldermen convened on January 18, 2024, at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Mayor Angela Koepke.

Upon roll call, Board members present: Mayor Angela Koepke  
Ward II Alderman Corey Novotney, Board Pres.  
Ward I Alderman Rudy Via  
Ward II Alderman Cary Parker

Also, present: Jim Helton – Police Chief  
Nick Grube – City Administrator  
Shelley Smythe – City Clerk  
Phil Pilgram – City Inspector  
Terris Cates – City Engineer  
Sean Brinker- Filling in for City Attorney  
Davey DeFrenne-Public Works Director

Absent: Ward I Alderman Kyle Guerrant

**AGENDA APPROVAL**

Alderman Parker motioned to accept the rescheduled agenda. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

Alderman Novotney motioned to amend the agenda for City Administrator Report to add Franklin County Transportation Committee, Quote for BMI Technologies, & Fidelity Contract for 36 months. Also, add an executive meeting pursuant to Section 610.021(18) Operation Guidelines. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

Alderman Novotney motioned to accept the rescheduled agenda. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

**MINUTES**

Alderman Via motioned to approve the minutes for the December 14, 2023, Regular & Executive Board Meeting and December 28, 2023, Special & Executive Meeting. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

**BILLS**

Alderman Via motioned to pay the December 2023 bills. Alderman Paker seconded the motion. All Aldermen voted “aye”. Motion carried.



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**PLANNING & ZONING**

*Linda Trest, Planning & Zoning Representative* – Planning & Zoning did not meet. No updates or discussion.

**PUBLIC COMMENT**

There were no public comments.

**DEPARTMENT REPORTS**

*Phil Pilgram, City Inspector*- House completion in Whispering Pines. Another house in Whispering Pines has started construction. The new gas station is pouring foundation, and they are moving along great. There has also been a dangerous structure sign posted on the old Arts building. Will need to talk to City Engineer in regard to what needs to be done with things within the building.

*Terris Cates, City Engineer*- Is now with Bartlette & West. Discussed that the tower is completed, and the tower has made it into a calendar. He will get us a copy of that. Talked about meeting with DNR, with City Administrator Grube and Public Works Director DeFrenne. Will discuss more within the executive session. Discussed and gave a handout regarding the annexation.

*Nick Grube-City Administrator-*

Alderman Parker motioned to approve to spend up to \$10,000 for a 2015 Ford Truck from Surplus for Public Works. Via seconded the motion. All Aldermen voted "aye". Motion carried.

Alderman Parker motioned to approve Nick Grube City Administrator and Public Works Director DeFrenne, to be on the Franklin County Transportation Committee. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

Alderman Parker motioned to approve the City Administrator to accept the quote from BMI Technologies for a new server, Router, Switch, and battery back up in the amount of \$9,682.25. Alderman Novotney seconded the motion. All Aldermen voted "aye". Motion carried.

Alderman Parker motioned to approve the City Administrator to accept the Fidelity 36-month contract. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

Discussed the UV, to be fixed, it is out of warranty, must be back in service by April 1, 2024.



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*Jim Helton, Police Chief*– Had an Axon camera went out and we are out of contract with them, will be needing a new contract to enter a new one and would like it to be 5-year contract and a 5-year warranty. Alderman Via made a motion to allow Chief Helton to work on a contract with Axon Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

*Kevin Richardson (Filled in by Sean Brinker) – City Attorney*– No discussion or updates.

*Shelley Smythe, City Clerk* - No discussion or updates.

**END OF YEAR FINANCIALS**

The financials from July 1, 2023, through December 31, 2023, were reviewed. Alderman Parker motioned to accept financials and post them in the newspaper. Alderman Novotney seconded the motion. All Aldermen voted “aye”. Motion carried.

**ALDERMAN REPORTS**

*Ward II Alderman Cary Parker*- Groundbreaking for the Trail will be January 26, 2024, at 12:00 PM. Linda Trest has written an article regarding the Trail.

*Ward II Alderman Novotney*- No discussion or updates.

*Ward I Alderman Via* - No discussion or updates.

**MAYOR REPORTS**

*Mayor Angela Koepke*- Discussed being presented by the GDA regarding property that GDA has been wanting the City of Gerald to purchase. Mayor Koepke stated she would like to have a contract made for the Board to review.

Discussed setting up a workshop January 25, 2024, at 6:00. Mayor Koepke asked the Alderman to get her somethings that they would like to talk about and set goals for 2024.

**EXECUTIVE/CLOSED MEETING**

Alderman Parker motioned to enter closed session pursuant to Section 610.021(18) Operation Guidelines. Alderman Via seconded the motion. Roll call vote was done in the order of Alderman Via “aye”, Alderman Parker “aye”, and Alderman Novotney “aye”. Motion carried.

Entered Executive/Closed session at 7:00 PM.

Returned to Regular/Open session at 7:29 PM.





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Alderman Parker motioned to enter closed session pursuant to Section 610.021(18) Operation Guidelines. Alderman Via seconded the motion. Roll call vote was done in the order of Alderman Via "aye", Alderman Parker "aye", and Alderman Novotney "aye". Motion carried.

**NEXT REGULAR SCHEDULED MEETING**

February 8, 2024 at 6:30 PM

**ADJOURNMENT**

With no further business to come before the Board, Alderman Via made a motion to adjourn the regular meeting. Alderman Novotney seconded the motion. All Aldermen voted "aye". Motion carried. Meeting adjourned at 7:30 PM.

ATTEST:

  
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 City Clerk, Shelley Smythe

  
 \_\_\_\_\_  
 Mayor, Angela Koepke

  
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 Date