



# CITY OF GERALD

## BOARD MEETING MINUTES

August 8, 2024 at 6:30 PM



### CALL TO ORDER

The City Board of Aldermen convened on August 08, 2024, at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Mayor Angela Koepke.

Upon roll call, Board members present:

Mayor Angela Koepke  
Ward II Alderman Corey Novotney, Board Pres  
Ward I Alderman Rudy Via  
Ward I Alderman Kyle Guerrant  
Ward II Alderman Cary Parker

Also, present:

Jim Helton – Police Chief  
Nick Grube – City Administrator  
Michael Albaugh – Bartlett & West, City Engineer  
Davey DeFrenne-Public Works Director  
Shelley Smythe – City Clerk  
Phil Pilgram – City Inspector  
Kevin Richardson – City Attorney

Absent:

Terris Cates – City Engineer

### AGENDA APPROVAL

Alderman Parker motioned to accept the current agenda. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

### MINUTES

The minutes for July 11, 2024, Public Hearing & Regular meeting and July 25, 2024, Special Meeting were reviewed. Alderman Parker motioned to accept the minutes as is. Alderman Guerrant seconded the motion. All Aldermen voted “aye”. Motion carried.

### BILLS

The July bills were reviewed. Alderman Parker motioned to accept the bills provided. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.

### PLANNING & ZONING

**Linda Trest, Planning & Zoning Representative** – Discussed non-conforming structures, off-street parking for apartments on Main Street. Discussed the sign being erected on East Fitzgerald.

### DEPARTMENT REPORTS

**Phil Pilgram, City Inspector** – Discussed the sign ordinance and B-1 properties. Discussed off-street parking for the apartments on Main Street. Stated he will get with the police chief and property owner to discuss a solution for the parking issue.

**Michael Albaugh, City Engineer** – Discussed bids for street improvements. Capital had been a higher bid. N.B. West was the only bid received that included paving. The City Engineer needs a motion to accept the bid and a motion for notice to proceed. West has all proper insurance and bonds required by the City.



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Alderman Novotney made a motion to accept the bid for up to \$327,057.87 received by N.B. West. Alderman Parker seconded the motion. All Aldermen voted "aye". Motion carried. Alderman Novotney made a motion for Mayor Koepke sign the contract and notice to proceed. Alderman Parker seconded the motion. All Aldermen voted "aye". Motion carried.

**Nick Grube, City Administrator** – Discussed Jack Flash proposal to add more diesel pumps for larger trucks and semis. Expressed concern for the streets. Discussed having Corrective Asphalt Materials apply CRF & Reclamite on newly paved streets. Stated we are on calendar for October 1, 2024, with them. We have 23 streets to be sealed, for the amount of \$107,495.79, this will keep the streets in good condition for the next 5 to 6 years. Alderman Via made a motion for Mayor Koepke sign the contract and notice to proceed with Corrective Asphalt Materials for up to \$107,495.79. Alderman Guerrant seconded the motion. All Aldermen voted "aye". Motion carried.

Discussed the Zoning Map and properties that need rezoned to be in compliance. Discussed the aeration system. Alderman Parker made a motion to update the aeration system and to use the funds from water and sewer. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

**Dave DeFrenne, Public Work Director** – Stated Public Works is beginning to put in the new radio read meters and transmitters.

**Jim Helton, Chief of Police** – No discussion or updates.

**Kevin Richardson, City Attorney** – No discussion or updates.

**Shelley Smythe, City Clerk** – Would like to have a public hearing on August 29, 2024, to discuss the Tax Rate. Not all information has been received yet from Franklin County. Alderman Parker made a motion to schedule the Public Hearing regarding the 2024 Tax Rate for August 29, 2024, at 5:30 PM. Alderman Guerrant seconded the motion. All Aldermen voted "aye". Motion carried. Public Hearing scheduled for Thursday, August 29, 2024, at 5:30. Alderman Novotney stated he would not be present as he will be out of town.

### ALDERMAN REPORTS

**Ward I Alderman Via** – No discussion or updates.

**Ward II Alderman Parker** – The people working on the park have been making improvements.

**Ward I Alderman Guerrant** – No discussion or updates.

**Ward II Alderman Novotney** – No discussion or updates.

### MAYOR REPORTS

**Mayor Angela Koepke** – Discussed naming the road around the park. Suggest multiple names and asked Aldermen and meeting attendees for suggestions. Alderman Novotney made a motion for to rename the park road around the city lake City Park Drive. Alderman Parker seconded the motion. All Aldermen voted "aye". Motion carried.



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**EXECUTIVE/CLOSED MEETING**

Alderman Parker motioned to enter closed session pursuant to Pursuant to 610.021 (01) RSMo for discussion between a public governmental body concerning cause of litigation or privileged communications between a public governmental body or its representatives and its attorney and Pursuant to 610.021 (02) RSMo for leasing or sale of real estate by public governmental body where public knowledge of the transaction might be adversely affect the legal consideration therefor Alderman Via seconded the motion. Roll call vote was done in the order of Alderman Guerrant "aye", and Alderman Parker "aye" and Alderman Via "aye" Alderman Novotney "aye". Motion carried.

Entered Executive/Closed session at 7:26 PM.  
Returned to Regular/Open session at 7:43 PM.

Alderman Via made a motion to reenter regular open session. Alderman Guerrant seconded the motion. All members voted "aye". Motion carried.

**NEXT SCHEDULED MEETING**

Public Hearing scheduled for Thursday, August 29, 2024, at 5:30 PM at Gerald City Hall

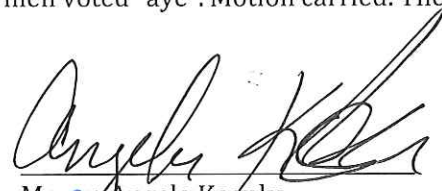
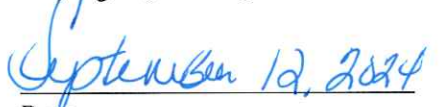
Regular Meeting scheduled for Thursday, September 12, 2024, at 6:30 PM at Gerald City Hall

**ADJOURNMENT**

With no further business to come before the Board, Alderman Via made a motion to adjourn the regular meeting. Alderman Guerrant seconded the motion. All Aldermen voted "aye". Motion carried. The meeting adjourned at 7:44 PM.

ATTEST:

  
\_\_\_\_\_  
City Clerk, Shelley Smythe

  
\_\_\_\_\_  
Mayor Angela Koepke  
  
\_\_\_\_\_  
Date