

# CITY OF GERALD

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## **PERMIT APPLICATION FORM**

24 hour notice required for inspection

### APPLICATION FOR (CHECK APPROPRIATE BOX)

- |  |  |
|--|--|
| <input type="checkbox"/> Plan Review (New Residential or Commercial) | <input type="checkbox"/> Commercial Electrical (New)     |
| <input type="checkbox"/> Residential Electrical (New)                | <input type="checkbox"/> Commercial Electrical (Upgrade) |
| <input type="checkbox"/> Residential Electrical (Upgrade)            | <input type="checkbox"/> Commercial Single Panel Change  |
| <input type="checkbox"/> Residential Mechanical                      | <input type="checkbox"/> Retaining Walls (Over 5 feet)   |
| <input type="checkbox"/> Residential Plumbing                        | <input type="checkbox"/> Deck (Less than 32 sq. feet)    |
| <input type="checkbox"/> Sign  | <input type="checkbox"/> Deck (More than 32 sq. feet)    |
| <input type="checkbox"/> Pool/Spa (Depth greater than 24 inches)     | <input type="checkbox"/> Ramp                            |
| <input type="checkbox"/> Utility Shed (Constructed on site)          | <input type="checkbox"/> Remodel                         |
| <input type="checkbox"/> New Construction                            | <input type="checkbox"/> Basement Remodel                |
| <input type="checkbox"/> Garage                                      | <input type="checkbox"/> Mobile Home Set up              |
| <input type="checkbox"/> Other (Describe) _____                      | <input type="checkbox"/> Mobile Home Improvement         |

### BRIEF DESCRIPTION OF APPLICATION PURPOSE:

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### PROPERTY LOCATION INFORMATION

Address: \_\_\_\_\_

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**NOTE: ALL CONTRACTORS MUST APPLY FOR A CONTRACTOR'S LICENSE WITH THE CITY OF GERALD BEFORE ANY WORK WILL BE ALLOWED TO BEGIN. THE LICENSE FEE IS \$30.00.**

### PROPERTY OWNER/CONSTRUCTION INFORMATION (if different from above)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

### ENGINEER/CONTRACTOR INFORMATION

Business Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Total Permit Fee: \_\_\_\_\_

Review Stamp

**GENERAL PROPERTY INFORMATION**

ZONING:      EXISTING: \_\_\_\_\_      PROPOSED: \_\_\_\_\_  
LAND USE:   EXISTING: \_\_\_\_\_      PROPOSED: \_\_\_\_\_  
ACREAGE/SQUARE FEET OF LOT: \_\_\_\_\_

**PROPERTY IMPROVEMENT INFORMATION**

WORK DESCRIPTION: (Summarize the work to be performed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SQUARE FEET OF PROPOSED STRUCTURE: \_\_\_\_\_

PROPOSED DATE CONSTRUCTION TO BEGIN: \_\_\_\_\_

TYPE OF IMPROVEMENT:

NEW STRUCTURE                      ADDITION  
INTERNAL ALTERATIONS            DAMAGE REPAIR

IMPROVEMENT CHARACTERISTICS:

NUMBER OF BUILDINGS OR STRUCTURES: \_\_\_\_\_ NUMBER OF DWELLINGS: \_\_\_\_\_

BUILDING/STRUCTURE DEPTH: \_\_\_\_\_ FT    BUILDING/STRUCTURE WIDTH: \_\_\_\_\_ FT

EXISTING FLOOR AREA: \_\_\_\_\_ SQ FT    NEW FLOOR AREA: \_\_\_\_\_ SQ FT

TOTAL BUILDING AREA: \_\_\_\_\_ SQ FT    ROOF/OVERHANG: \_\_\_\_\_ SQ FT

MAXIMUM HEIGHT OF BUILDINGS/STRUCTURES: \_\_\_\_\_ FT    TOTAL IMPERVIOUS AREA: \_\_\_\_\_

STORIES ABOVE GRADE: \_\_\_\_\_                      STORIES BELOW GRADE: \_\_\_\_\_

TOTAL NUMBER OF STORIES: \_\_\_\_\_

BASEMENT:   FINISHED    UNFINISHED    NONE

PRINCIPAL TYPE OF FRAME:    MASONRY    WOOD FRAME    STRUCTURAL STEEL  
  REINFORCED CONCRETE    OTHER \_\_\_\_\_

FIRE PROTECTION FEATURES:    SPRINKLERS:    COMPLETE    PARTIAL    NONE

  STANDPIPES:    YES    NO

  FIRE ALARM:    YES    NO

EXISTING ELECTRIC SERVICE: \_\_\_\_\_ AMPS    PROPOSED ELECTRIC SERVICE: \_\_\_\_\_ AMPS

**SETBACKS FROM PROPERTY LINE TO NEW STRUCTURE (IN FEET)**

FRONT: \_\_\_\_\_ LEFT SIDE: \_\_\_\_\_ RIGHT SIDE: \_\_\_\_\_ SIDE STREET: \_\_\_\_\_ REAR: \_\_\_\_\_

**PRECONSTRUCTION VALUE**

PRIMARY STRUCTURES: \_\_\_\_\_ ACCESSORY STRUCTURES: \_\_\_\_\_

**ESTIMATED COSTS**

CONSTRUCTION: \_\_\_\_\_ ELECTRIC: \_\_\_\_\_ PLUMBING: \_\_\_\_\_

MECHANICAL/HEATING-A/C: \_\_\_\_\_ OTHER: \_\_\_\_\_

TOTAL COST: \_\_\_\_\_

I certify that, to the best of my knowledge, the items submitted representing this application are correct and accurate. I understand that if my application is not completed in full that my application may be rejected.

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**BUILDING PERMIT FEES FOR THE CITY OF GERALD**

<b>TYPE OF INSPECTION</b>	<b>CUSTOMER</b>
Retaining Walls (over 5 feet)	<b>\$50.00</b>
Utility Shed (constructed on site)	<b>\$30.00</b>
Residential Mechanical	<b>\$35.00</b>
Residential Plumbing	<b>\$35.00</b>
Residential Electrical - NEW	<b>\$50.00</b>
Residential Electrical - Upgrade	<b>\$35.00</b>
Signs	<b>\$35.00</b>
Swimming Pools & Spas (depth greater than 24")	<b>\$45.00</b>
Decks (Below 32 square feet)	<b>\$30.00</b>
Decks (Above 32 square feet)	<b>\$50.00</b>
Fences, roofing, siding, window installation, retaining walls	
Ramps	<b>\$50.00</b>
Commercial Electrical – NEW	<b>\$75.00</b>
Commercial Electrical - Upgrade	<b>\$75.00</b>
Commercial Simple Panel Change	<b>\$50.00</b>
Plan review (new residential or commercial)	<b>\$35.00</b>
Suspended Concrete Floors (Require Sealed Design)	<b>\$50.00</b>
Mobile Home Improvement	<b>\$50.00</b>
Mobile Home Setup	<b>\$75.00</b>

All fees will be determined according to service required.

**Residential and Commercial Permit Formula (new construction)**

\_\_\_\_\_ sq. ft. x 75 x .0030 = \$\_\_\_\_\_ fee

Minimum fee will be \$30.00

Residential requires 2 sets of prints & plan review

Commercial buildings require 2 sealed & signed sets of prints & plan review  
(sealed prints not required if project meets IBC 106.1 exception)

**Garage and Remodel Permit Formula**

\_\_\_\_\_ sq. ft. x 40 x .0030 = \$\_\_\_\_\_ fee

Minimum fee will be \$30.00

Requires 2 sets of prints & plan review

**Basement Permit Formula**

\_\_\_\_\_ sq. ft. x 20 x .0030 = \$\_\_\_\_\_ fee

Minimum fee will be \$30.00

Requires 2 sets of prints & plan review